LKSC SAFETY TRAINING ACKNOWLEDGMENT FORM

(Revised April 6, 2022)

Safety Training Requirements for New Employees

REQUIRED TRAINING FOR ALL PERSONNEL

Login to UC Learning Center (LMS) [https://hr.berkeley.edu/uc-learning-center-lms]
- EHS 502 Workplace Safety Program (IIPP)
- EHS 207 UC Berkeley Guidelines on Protecting Workers from COVID-19
- Read and be familiar with the LKS Center Building Emergency Plan (BEP), which is available from their Lab Safety Contact. The BEP basic safety training acknowledgement form (page 2 below) must be signed by the new employee and returned to the LKS Safety Coordinator (room 173 LKS Center) or emailed to lks_help@berkeley.edu.
- Location of emergency exits; nearest fire extinguisher and fire alarm pull station; location of emergency meeting site for LKS occupants
- Who to contact in the building in the event of an emergency
- Notification of any potential occupational hazards in the work area
- Notification of employee’s rights to ask questions and report safety hazards without fear of reprisal

ADDITIONAL TRAINING REQUIRED FOR LAB PERSONNEL

- UC Laboratory Safety Fundamentals training (EHS 101) is required for researchers working in labs where hazardous chemicals are used. The initial training is required prior to beginning research, and must be refreshed every 3 years thereafter. Complete the on-line course through the Campus Learning Management System (LMS): [http://jwas.ehs.berkeley.edu/lms](http://jwas.ehs.berkeley.edu/lms) (CalNET authentication required; search “EHS 101”)
- New employees must log on to the LHAT [http://ehs.berkeley.edu/lab-hazard-assessment-tool-lhat](http://ehs.berkeley.edu/lab-hazard-assessment-tool-lhat); (CalNET authentication required) and complete training on the lab-specific personal protective equipment (PPE) needs. Sign up for a PPE fitting appointment at the Lab Coat Lair in University Hall, using this link: [http://calppe.simplybook.me/](http://calppe.simplybook.me/)
- Read, understand, and sign your laboratory Chemical Hygiene Plan (yellow flipchart).
- Complete Hazardous Waste Program training for anyone who generates hazardous waste (15-min. on-line training). Available at the EH&S Hazardous Waste Program [https://ehs.berkeley.edu/instructions-how-use-hazardous-waste-program](https://ehs.berkeley.edu/instructions-how-use-hazardous-waste-program)
- Hazardous Materials Spill Response training for anyone working with hazardous materials (15-min. on-line training). Available through LMS
- Complete applicable duty-specific training; sign up through LMS
  - Introduction to BioSafety for biohazardous materials users
  - Bloodborne Pathogens for research with human cell lines or tissue
  - Radioactive Materials User Training for radioactive materials users
- Laser Safety Training for laser users (EHS 301 through LMS)
- Location of emergency eye wash/shower
- Read and signed all relevant laboratory Standard Operating Procedures
- Shop safety training (check only if applicable)
- Location of Safety Data Sheets (formerly MSDS)
- Comply with the BDS Minors in Labs Policy

PLEASE SIGN DOCUMENT ON NEXT PAGE
LKSC SAFETY TRAINING ACKNOWLEDGMENT FORM

(Revised April 6, 2022)

Li Ka Shing Center (LKS)
Basic Safety Training Acknowledgement

I acknowledge that I have completed the aforementioned Safety Training Requirements and have read the LKS Building Emergency Plan (BEP) and I am familiar with its contents.

I also understand that I may clarify any related questions or concerns by contacting the LKS Department Safety Coordinator (lks_help@berkeley.edu).

<table>
<thead>
<tr>
<th>Name (print)</th>
<th>Signature</th>
<th>Date</th>
<th>PI/Lab or Workgroup</th>
</tr>
</thead>
</table>

Please provide your signed copy of this training record via email to the LKS Access Controller at lks_help@berkeley.edu or hand-deliver to the BDS Safety Coordinator in LKS173.