

# Berkeley Campus Shared Services

## HR Contacts Supporting the following L&S Biological Sciences Departments

Integrative Biology (IB)  
Molecular and Cell Biology (MCB)  
Biology Scholars Program (BSP)  
Cancer Research Lab (CRL)

Biosciences Divisional Services (BDS)  
Electron Microscope Lab (EML)  
Innovative Genomics Initiative (IGI)  
Physical Education (PEP)

---

### For Staff, Non-Senate Academics, Post-docs, please contact:

**Jessica Horning, HR Partner**  
[jessicahorning@berkeley.edu](mailto:jessicahorning@berkeley.edu)  
(510) 664-9625

BDS, IB, MCB Faculty/Sup last name **A-E**

**Terri Leong, HR Partner**  
[terri.leong@berkeley.edu](mailto:terri.leong@berkeley.edu)  
(510) 990-2260

BDS, IB, MCB Faculty/Sup last name **F-K**  
Innovative Genomics Initiative (IGI)  
Electron Microscope Lab (EML)

**Sebastian Belser, HR Partner**  
[sswbelser@berkeley.edu](mailto:sswbelser@berkeley.edu)  
(510) 679-0111

BDS, IB, MCB Faculty/Sup last name **L-Z**  
Cancer Research Lab (CRL)  
Physical Education (PEP)  
Biology Scholars Program (BSP)

---

### For Undergraduates, GSRs, GSIs, Readers, Tutors, DeCal Facilitators, Visiting Scholars, Summer Sessions, & Volunteers please contact:

**David Anderssen, HR Generalist**  
[dave.a@berkeley.edu](mailto:dave.a@berkeley.edu)  
(510) 664-9703

BDS, IB, MCB  
Electron Microscope Lab (EML)  
Physical Education (PEP)  
Innovative Genomics Initiative (IGI)  
Biology Scholars Program (BSP)  
Cancer Research Lab

---

### For Service Concerns & Escalation, please contact:

Shannon Kotter, HR Supervisor  
[shannonkotter@berkeley.edu](mailto:shannonkotter@berkeley.edu)  
(510) 725-5559

Cindy Kennon, HR Manager  
[ckennon@berkeley.edu](mailto:ckennon@berkeley.edu)  
(510) 664-9646

### Additional Team Members:

Kelly Peeples, HCM Specialist  
[kellympeeples@berkeley.edu](mailto:kellympeeples@berkeley.edu)  
(510) 664-9745

Jeremy de la Pena, Payroll Analyst  
[jdela Pena@berkeley.edu](mailto:jdela Pena@berkeley.edu)  
(510) 664-9585

Roberta Santos, Visa Coordinator  
[rmsantos@berkeley.edu](mailto:rmsantos@berkeley.edu)  
(510) 664-9637

Gabe Suarez, Recruiter  
[gabe.suarez@berkeley.edu](mailto:gabe.suarez@berkeley.edu)  
(510) 664-9661